

INTRODUCTION

The Individual Student Alternative Education Plan (ISAEP) Program prepares students at risk of dropping out of public high school to take the tests of General Educational Development (GED®) while developing career and technical education skills. The ISAEP program fulfills compulsory attendance requirements for students who are between 16-18 years of age.

ELIGIBILITY

A student is eligible to apply for enrollment in the ISAEP program if he/she is:

- Currently enrolled in a Norfolk Public School
- At least 16 years of age
- At risk of dropping out of school
- A student with 14 high school credits or less
- Meeting academic entrance requirements
- Preparing for the GED Tests

Requirements for acceptance into the ISAEP program include:

- A signed ISAEP Program Referral Form sent to Madison;
- An initial principal-parent-student (PPS) meeting;
- A student evaluation /assessment;
- A score of 7.5 grade equivalent or higher on a recognized standardized measure of reading achievement; and
- Achievement of a score of 410 or higher on each of the subtests of the Official GED Practice Test (OPT).

***Once the ISAEP Program Referral Form is received at Madison and approved by the principal, the student and parent will be contacted by Mr. Flemings.

WHERE?

The program is held at the Madison Alternative Center. Students and parents may obtain additional information from the middle or high school guidance counselors or administrators.

COMPONENTS

Each ISAEP must include the following components.

- Career guidance and counseling
- Attendance in a GED-preparation program or alternative education program
- Counseling on the economic impact of failing to complete high school
- Procedures for re-enrolling in regular high school programs
- A career/technical training component
- Enrollment in a course in economics and personal finance



**Read to Know. Write to Show.
Confer to Grow.**

THE 2021 - 2022 INDIVIDUAL STUDENT ALTERNATIVE EDUCATION PLAN PROGRAM (ISAEP) GED



Finding an Alternate Path

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INITIAL MEETING

The purpose of the initial principal-parent-student meeting is to help parents and students understand the following options for satisfying Virginia's compulsory attendance requirement: (1) remaining in the regular school program; (2) enrolling in an alternative education program; or (3) completing an



ISAEP. At this initial meeting, the parent will sign a consent form that confirms he/she have received a

complete disclosure on the ISAEP program and understands all requirements for each of the options for completing public school.

STUDENT EVALUATION/ASSESSMENT

The purpose of the student evaluation is to provide the student, the parents, and the principal with the information necessary to assist the student to successfully complete the program. Students planning to satisfy compulsory attendance requirements by completing an ISAEP must first demonstrate that they have the ability to benefit from such a program. Formal academic and career/technical evaluations will be conducted. Evaluation results will be used in the development of each student's ISAEP, if he/she qualifies.

DEVELOPMENT OF THE ISAEP

Parents, student, and principal/designee are required partners for developing an ISAEP. Other individuals may also be invited to participate as is needed or required. The ISAEP will address the needs of the student based on the evaluation results.



The ISAEP Program will include a career/technical training component to ensure that the student exits the program with the skills necessary to find entry-level employment.



Potential career/technical training components include apprenticeships, cooperative learning experiences, paid or unpaid internships, service learning, and/or job shadowing.

Parent(s), the principal/designee, the student, and other appropriate individuals will sign the initial ISAEP and any subsequent amendments.

ISAEP PROGRAM ON-GOING ACTIVITIES

Madison has the flexibility to design activities that meet the educational needs of individual students. However, certain elements must be provided on an on-going basis. These elements include:

- academic preparation for the GED test;
- career counseling to include emerging career opportunities; and
- updates to student and parent about career opportunities available as a result of the student's improved academic and career/technical preparation.

EXITING THE ISAEP

Students can exit the ISAEP Program in one of two ways:

1. Students successfully complete all of the requirements of the ISAEP, which includes passing the GED Tests and successful completion of a course in economics and personal finance.
2. Students can be withdrawn or be dismissed from the ISAEP Program and re-enroll in any accredited secondary educational program.



GED TESTING*

ISAEP students are required to attain a minimum score of 450 on each of the five GED practice test sections before being allowed to take the GED Tests. Passing the GED Tests does not constitute completion of the ISAEP program or of the state's compulsory education requirements. All components of the ISAEP program must be completed in order to meet these requirements.



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STUDENTS WITH DISABILITIES

Placement of qualifying students with disabilities will be determined by the student Individual Education Plan (IEP) and/or the 504 process. Students with disabilities complete their ISAEP per IDEA, and they continue to be entitled to free access to public education (FAPE) through age 22.